I am so great at ICT (1)	TICK	DATE
I can use a mouse		
I can double click and drag		
I can switch on a computer		
I can safely shut down a computer		
I can tell you what some of the computer parts are called		
I can tell you the difference between switching and logging on and off		
I can open a program like WORD		
I can move and change the shape of a window on the screen		
I can minimise the window on the screen		
I can save a file		
I can find and open my saved file in my folder		
I can drag objects		
I can click an object to select it		
I can drag objects around using the mouse		
I can open a paint program		
I can select a colour		
I can select a different colour		
I can paint with different colours		
I can select a different brush		
I can change to a different brush		
I can use the shape tool to create a shape		
I can change the colour of my shape		
I can full the shape with colour using the fill tool		
I can undo an action in the paint program		
I can add writing to my picture using the text tool		
I can change the colour and font of the text		
I can make a poster using the paint program		
I can use a word processor		
I can type on a keyboard		
I can use a space between my words		
I can use the shift key when I want capital letters		
I can save files to a folder		
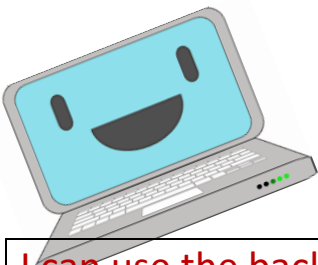
I can use the backspace key to remove the letters just before the flashing cursor		
I can use the delete key to remove the letters just after the cursor		
I can use the arrow keys to move around the text		
I can select some text by dragging over it with my mouse		
I can change the font of the highlighted text		
I can change the colour of the highlighted text		
I can highlight some text using the shift key and the arrow key at the same time		
I can change the selected text and use bold, italics and underline		
I can change the size of the highlighted text		
I can save my work and give it a name		
I can open up a web browser		
I can find images online		
I can save images onto the computer		
I can speak to a trusted adult if I see, hear or read something online that upsets me		
I can recognise what personal information might affect my safety		
I know who to tell if someone asks for my personal information		
I can discuss why e-mail is a good way of communicating		
I understand how quickly an e-mail travels from one place to another		
I can begin to form an e-mail with help		
I am beginning to learn about coding using Scratch or Code.org		